

**Reliability Standards and Compliance Subcommittee**  
**WebEx/Conference Call**  
**January 15, 2021**  
**9:00 a.m. – 10:00 a.m. EPT**

## Administration (9:00-9:15)

1. Monica Burkett introduced new Chair, Monica Burkett, and Secretary, Ashwini Bhat, of RSCS to the sub-committee and thanked past Chair and Secretary for their service.
2. Ashwini Bhat and Monica Burkett reviewed Antitrust Guidelines, Code of Conduct, Public Meetings/Media Participation, Webex Participant Identification Requirements.
3. Ashwini Bhat reviewed the [agenda](#) for the meeting. The agenda was approved with no objections and no abstentions.
4. Monica Burkett reviewed [minutes](#) from the October 16, 2020 RSCS meeting. The minutes were approved with no objections and no abstentions.
5. Tom Foster, PJM, provided a brief update on the realignment of the Compliance group at PJM. Tom indicated that he is the manager for NERC Compliance and Alpa Jani is the manager for Operational Excellence & FERC Compliance.

## PJM Compliance Activities (9:15-9:45)

6. Manual Updates
  - A. Kevin Hatch, PJM, provided an [update](#) on Manual 13. He provided a summary of proposed language for Manual 13 along with the endorsement timeline. Presentations are available from the January OC meeting: [Executive Summary](#), [Presentation](#), [Redline](#).
    - a. OC First Read: December 3, 2020
    - b. OC Endorsement: January 13, 2021
    - c. MRC First Read: December 17, 2020
    - d. SOS Read: January 8, 2021
    - e. MRC Voting Date: January 27, 2021
7. Monica Burkett, PJM, reviewed the 2021 RSCS schedule. She mentioned that the schedule is subject to change and all participants will be notified of any changes in future RSCS meetings.

8. Tee LaRosa, PJM, provided the [Transmission Owner Contact updates](#). He requested Generator Operations, Distribution Providers, Transmission Owners and Transmission Operations to document the contact list and asked to report any errors and gaps to be sent to [regional\\_compliance@pjm.com](mailto:regional_compliance@pjm.com).
9. Mark Kuras, PJM, and Stanley Sliwa, PJM, provided an update on Requirement R10 of PRC-006-3 which requires each Transmission Owner to provide automatic switching of its existing capacitor banks, Transmission Lines, and reactors to control over-voltage as a result of under frequency load shedding if required by the UFLS program. They indicated that in the past PJM maintained a document titled "PJM NERC PRC-006-2 Automatic Under frequency Load Shedding Program" which covered the various requirements including R10 indicating that PJM's current UFLS program does not require automatic switching of Transmission Owner capacitor banks, Transmission Lines, and reactors to control over-voltage as a result of under frequency load shedding. Going forward, PJM is planning to retire this document and instead move this language into Manual 36 Attachment H
10. Mark Kuras provided an update on the PJM CIP-002 and CIP-014 2021 IROL Letters. He mentioned to expect the IROL letters before June of 2021 due to its dependency on the OATF study.
11. Mark Kuras presented the [proposed changes](#) to the TO/TOP Matrix. He indicated that [TO/TOP Matrix V15](#) is an effective tool fundamental to a strong PJM internal control. Mark Kuras also discussed TO/TOP Matrix update process and changes incorporated in V15. TO/TOP Matrix V15 will be effective on April 1, 2021.

## FERC, NERC, and Regional Activities (9:45-9:55)

12. Elizabeth Davis, PJM, provided an update on [FERC, NERC and regional activities](#).
  - A. She discussed FAC-008-5(Standards Efficiency Review retirements), MOD-026-1 and MOD-027-1 standards (Verifications of Models and Data for Generators SAR).
  - B. Elizabeth indicated that Project 2019-04 Modifications to PRC-005-6 Standard Authorization Request, formal comment period is open through February 12, 2021.
  - C. She stated that NERC Draft Reliability guidelines were posted through email and all comments are due by February 1, 2021.
  - D. Elizabeth mentioned that registration is open for 2021 RISC Reliability Leadership Summit to be held on January 26 and 27 of 2021.
  - E. She also indicated that NERC filed with FERC a petition for approval of an errata to Standard FAC-001 and mentioned that the next Reliability First Technical talk is on January 25, 2021.

## Future Agenda Items (9:55-10:00)

13. Monica Burkett, PJM, solicited topics for future RSCS meetings. Attendees can provide topics to [monica.burkett@pjm.com](mailto:monica.burkett@pjm.com) and [ashwini.bhat@pjm.com](mailto:ashwini.bhat@pjm.com).

14. Monica Burkett, PJM, requested feedback for improvements to RSCS meetings. Attendees can provide feedback to [monica.burkett@pjm.com](mailto:monica.burkett@pjm.com) and [ashwini.bhat@pjm.com](mailto:ashwini.bhat@pjm.com).

## Future Meeting Dates

February 18, 2021	9:00 a.m.	Webex
March 19, 2021	9:00 a.m.	Webex
April 16, 2021	9:00 a.m.	Webex
May 21, 2021	9:00 a.m.	Webex
June 11, 2021	9:00 a.m.	Webex
July 16, 2021	9:00 a.m.	TBD
August 19, 2021	9:00 a.m.	TBD
September 17, 2021	9:00 a.m.	TBD
October 15, 2021	9:00 a.m.	TBD
November 19, 2021	9:00 a.m.	TBD
December 17, 2021	9:00 a.m.	TBD

## Participants via WebEx/Teleconference

NAME	COMPANY NAME	SECTOR
Richard Straight	First Energy Corporation	Transmission Owner
Treasa Himmelspach	American Electric Power	Transmission Owner
Thomas Cichowski	Duquesne Light Company	Transmission Owner
Christopher Moran	PJM Interconnection LLC	Not Applicable
Tomas J Rodriguez	OPSI	Not Applicable
Ken Stell	Vistra Corporation	Not Applicable
Daniel Gacek	Exelon Corporation	Transmission Owner
Monica Burkett	PJM Interconnection LLC	Not Applicable
Janell Fabiano	PJM Interconnection LLC	Not Applicable
Ryan Strom	Buckeye Power, Inc	Electric Distributor
Tom Foster	PJM Interconnection LLC	Not Applicable
James Okenfuss	Savion, LLC	Not Applicable
Mark Klohonatz	First Energy Corporation	Transmission Owner
Thomas Moleski	PJM Interconnection LLC	Not Applicable
Gizella Mali	First Energy Corporation	Transmission Owner
Connie Lowe	Dominion Energy	Transmission Owner

Rajesh Geevarghese	Exelon Corporation	Transmission Owner
Heath Ganssle	PPL Electric Utilities Corporation	Transmission Owner
Joe Roettker	Duke Energy	Transmission Owner
David Mabry	McNees Wallace & Nurick LLC	Not Applicable
Srinivas Kappagantula	Arevon Energy	Not Applicable
Stanley Sliwa	PJM Interconnection LLC	Not Applicable
Kevin Hatch	PJM Interconnection LLC	Not Applicable
Tee LaRosa	PJM Interconnection LLC	Not Applicable
Mark Kuras	PJM Interconnection LLC	Not Applicable
Kristen Foley	PJM Interconnection LLC	Not Applicable
Ashwini Bhat	PJM Interconnection LLC	Not Applicable
Claudine Fritz	Exelon Corporation	Transmission Owner
Mike Ferguson	Indeck Niles, LLC	Other Supplier
Mark Garza	First Energy Corporation	Transmission Owner
Timothy Kucey	Public Service Electric & Gas Company	Transmission Owner
Jennifer Giordano	First Energy Corporation	Transmission Owner
Elizabeth Davis	PJM Interconnection LLC	Not Applicable
John Sturgeon	Duke Energy	Transmission Owner
Jason Proconiar	Buckeye Power, Inc	Electric Distributor
Wm Jett	Duke Energy	Transmission Owner
Quinn Morrison	Exelon Corporation	Transmission Owner
Ann Carey	First Energy Corporation	Transmission Owner
Michael DeViscio	PJM Interconnection LLC	Not Applicable

Author: Ashwini Bhat

**Antitrust:**

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

### Code of Conduct:

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

### Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.

### Participant Identification in Webex:

When logging into the Webex desktop client, please enter your real first and last name as well as a valid email address. Be sure to select the "call me" option. PJM support staff continuously monitors Webex connections during stakeholder meetings. Anonymous users or those using false usernames or emails will be dropped from the teleconference.

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to Mute/Unmute

#### Linking Teleconference Connection to Webex

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2. Enter name (*First and Last\**) and corporate email
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Visit [learn.pjm.com](http://learn.pjm.com), an easy-to-understand resource about the power industry and PJM's role.