



# Agenda/Meeting Minutes

**Long Term Regional Transmission Planning (LTRTP) Workshop**  
**PJM Conference and Training Center**  
**July 21, 2023**  
**9:00 a.m. – 12:00 p.m. EPT**

## Administration (9:00-9:05)

1. Ms. Julia Spatafore will provide welcome, announcements and review of the Anti-trust, Code of Conduct, and Public Meetings/Media Participation Guidelines.

## Process and Work Plan (9:05-9:30)

2. Ms. Bhavana Keshavamurthy will preview the proceedings of the day.
3. Mr. David Souder will provide opening remarks to kick off the LTRTP workshop series.

## Education (9:30-12:00)

4. Mr. Asanga Perera and Mr. Jonathan Kern will review the existing PJM long term planning process and discuss the need for updates to the assumptions used in the RTEP analysis.
5. Ms. Jessica Lynch and Ms. Pauline Foley will review the existing long term/scenario language from the Operating Agreement
6. Mr. Emmanuele Bobbio and Mr. Michael Herman will provide an update to the long term planning framework.

## Informational Items

7. [Enhanced 15-Year Long Term Planning \(Master Plan\) White Paper](#)

Future Meeting Dates and Materials			Materials Published
Date	Time	Location	
Monday, August 21, 2023	9:00 a.m. – 12:00 p.m. EPT	Webex	Wednesday, August 16, 2023

Author: Julia Spatafore

### Antitrust:

You may not discuss any topics that violate, or that might appear to violate, the antitrust laws including but not limited to agreements between or among competitors regarding prices, bid and offer practices, availability of service, product design, terms of sale, division of markets, allocation of customers or any other activity that might unreasonably restrain competition. If any of these items are discussed the chair will re-direct the conversation. If the conversation still persists, parties will be asked to leave the meeting or the meeting will be adjourned.

### Code of Conduct:

As a mandatory condition of attendance at today's meeting, attendees agree to adhere to the PJM Code of Conduct as detailed in PJM Manual M-34 section 4.5, including, but not limited to, participants' responsibilities and rules regarding the dissemination of meeting discussion and materials.

### Public Meetings/Media Participation:

Unless otherwise noted, PJM stakeholder meetings are open to the public and to members of the media. Members of the media are asked to announce their attendance at all PJM stakeholder meetings at the beginning of the meeting or at the point they join a meeting already in progress. Members of the Media are reminded that speakers at PJM meetings cannot be quoted without explicit permission from the speaker. PJM Members are reminded that "detailed transcriptional meeting notes" and white board notes from "brainstorming sessions" shall not be disseminated. Stakeholders are also not allowed to create audio, video or online recordings of PJM meetings. PJM may create audio, video or online recordings of stakeholder meetings for internal and training purposes, and your participation at such meetings indicates your consent to the same.



# Agenda/Meeting Minutes

## Participant Identification in Webex:

When logging into the Webex desktop client, please enter your real first and last name as well as a valid email address. Be sure to select the “call me” option. PJM support staff continuously monitors Webex connections during stakeholder meetings. Anonymous users or those using false usernames or emails will be dropped from the teleconference.

## Participant Use of Webex Chat:

The use of the Webex chat feature during meetings shall be primarily reserved for administrative and logistical purposes, such as managing a question or comment queue, noting technical difficulties, and meeting support or management purposes. Utilizing Webex chat for any other commentary should be limited to short phrases. Detailed commentary or substantive dialog shall be shared orally by entering the speaker queue.

### On the Phone, Dial



to Mute/Unmute

### Linking Teleconference Connection to Webex

When logging in to the meeting, access Webex first and select the “call me” feature to receive a direct call to your phone. Using this feature will connect your name to your Webex presence.

### Join a Meeting

1. Join meeting in the Webex desktop client
2. Enter name (*First and Last\**) and corporate email
3. Under “Select Audio Option” select “Call Me” option from the dropdown menu

*\*Note: Anonymous users or those using false usernames or emails will be dropped from the teleconference.*

Provide feedback on the progress of this group: [Facilitator Feedback Form](#)  
Visit [learn.pjm.com](http://learn.pjm.com), an easy-to-understand resource about the power industry and PJM's role.