



Manual 40: Training and Certification Requirements Updates

Glen Boyle
Manager, System Operator Training
Markets & Reliability Committee
December 17, 2015

Section 3.3:

- Added language to compliance monitoring section to include Member Representative and Compliance contact in communication of non-compliance
- Revised language in compliance monitoring process to include notice of potential OA/OATT violation and possible report to FERC
 - Added Flow chart overview of process

- Added language requiring operators/dispatchers to be removed from shift responsibilities if they are not in compliance with the applicable requirements
 - Initial Training
 - Certification
 - Readiness Exam
 - Continuing Training
- Removed duplicate language from Section 3.2.1

If approved:

- February 1, 2016 will be the first compliance check using the new process
 - Warning letter from PJM Legal issued for companies with a compliance score ≥ 5
 - FERC notices made 30 days later for those companies that received a warning letter and are still out of compliance

Changes unrelated to compliance issue:

- Annual review of PJM Training Plan (section 4) in accordance with NERC Standard PER-005
- Administrative Change: Updated references from edata to Data Viewer
- Clarifying changes to Section 4.4 describing retesting process for Master Coordinator qualification
- Minor change to Section 4.7 to remove requirement for weekly self-assessment quiz for Reliability Engineer qualification

- First Reads:
 - October 28 SOS (Completed)
 - December 1 OC (Completed)
 - December 17 MRC
- Second Reads/Endorsement
 - November 24 Joint SOS (Completed)
 - January 4, 2016 OC
 - January 28, 2016 MRC
- Effective Date February 1, 2016